

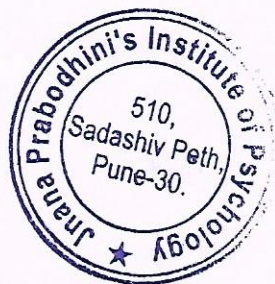


Internal Quality Assurance Committee  
Meeting Attendance Sheet

Day & Date: -Monday, 23 September 2019

Time: - 11.00 a.m. @ 5<sup>th</sup> Floor Classroom, Jnana Prabodhini

No.	Name of the Member	Designation	Signature
1.	Dr. Anagha Lavalekar	Head of the Institution- Chairperson-Director	
2.	Dr. Sujala Watve	Members from Management	
3.	Prof. Dhanashree Sowani	Coordinator	
4.	Dr..Suchrita Gadre	Full-time Teacher in the college	
5.	Manjiri Mhaskar	Senior admin Officer	
6.	Deepak Kale	Senior admin Officer	
<b>Invitee</b>			
1.	Nilima Apte	Aptitude Testing and Career Guidance	
2.	Rajshree Amale	Account Section	



# **Jnana Prabodhini's Institute of Psychology**

## **Internal Quality Assurance Committee**

### **Minutes of the Meeting**

**Day-Tuesday Date- 23<sup>rd</sup> September 2019**

**Time -4.00 p.m.**

**Place- Secretary office, 3<sup>rd</sup> floor, Vinayak Bhavan, Jnana Prabodhini, Pune**

The meeting started with greetings.

While reviewing the previous meeting, Dr. Anagha Lavalekar informed that a letter of approval for the post of Director has been received from Savitribai Phule University. Everyone expressed satisfaction about this.

The workload of Jnana Prabodhini's Institute of Psychology is increasing day by day and we are looking for a place as there is scarcity of work space. Accordingly, Dr. Anagha Lavalekar informed that a place near Jnana Prabodhini (Vedant Apartment) is suitable. Do you have the funds to purchase it? It was discussed in detail that the place can be rented at present. On this, Dr. Ajit Kanitkar suggested that there are enough funds to buy the land. Accordingly, it was unanimously decided to buy the land.

The transactions of the new place should be completed by the end of November, so that the all-round test centre can be started there after a review.

Manjiri Mhaskar informed that the term of the Executive Board and President of Jnana Prabodhini Research Institute will end in December. It was decided that the same members of the executive should be reappointed.

After discussion for the selection of the President, Mr. Vivek Sawant's name was decided. Dr. Ajit Kanitkar informed that the related proceedings are underway. He said that this resolution will be presented in the meeting to be held in January 2020.

There being no other topics, the meeting ended with greetings.



Jnana Prabodhini's Institute of Psychology (JPIP)

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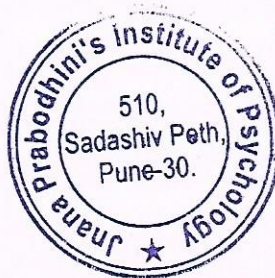
Internal Quality Assurance Committee

Meeting Attendance Sheet

Day & Date: Thursday 6 February 2020

Time: - 4.00 p.m. @ 5<sup>th</sup> Floor Classroom, Jnana Prabodhini

No.	Name of the Member	Designation	Signature
1	Dr. Anagha Lavalekar	Head of the Institution- Chairperson-Director	
2	Dr. Sujala Watve	Members from Management	
3	Dr. Ajit Kanitkar	Members from Management	
4	Dhanashree Sowani	Coordinator	
5.	Dr. Suchrita Gadre	Full-time Teacher in the college	
6	Mr. Shirish Joshi	Nominees from local society	
7	Deepak Kale	Senior admin Officer	
<b>Invitee</b>			
1	Sumedha Kulkarni	CSR Project Co-ordinator	



# **Jnana Prabodhini's Institute of Psychology**

## **Internal Quality Assurance Committee**

### **Minutes of the Meeting**

**Day-Thursday Date- 6<sup>th</sup> February 2020**

**Time – 4.00 p.m.**

**Place- PGDSP classroom, 5<sup>th</sup> floor, Jnana Prabodhini, Pune**

The work of the meeting started after Namaste.

Dr. Anagha Lavalekar took a brief review of the previous meeting.

After this, Mr. Shirish Joshi asked that in order to increase the scope of the work and to reach maximum number of people, whether some activities can be done in association with various universities and institutions.

Dr. Anagha Lavalekar informed that such a proposal has been received from Vishwakarma University and discussion regarding collaboration is going on and the Memorandum of Understanding (MOU) will be finalized next month. In the beginning, it was informed that the Internship will be started for the final year students studying in Psychology Department.

Dr. Ajit Kanitkar advocated that in this era of competition, new things are constantly being added. In order to survive in this, we also need to use new technology to reach our work to the society.

Keeping this point in mind, it is necessary to decide the strategy of the organization for marketing and for that, Mr. Shirish Joshi suggested that if possible an expert should be appointed. After a long discussion, it was decided that an independent person will be appointed for marketing. Dr. Ajit Kanitkar said that further action should be taken accordingly.

After this, Dr. Anagha Lavalekar raised an important issue that the organization should decide policies regarding some subjects. Because this is very necessary while sending research proposal for CSR as well as funding in other places. Because these things are very important from the point of view of funding agency. Earlier all the things were on a small scale, now as the scope of the organization has increased to a large extent, it is also important from the point of view of the organization.

Shri. Shirish Joshi said, it is very important to have policies of the organization. Dr. Ajit Kanitkar said that policies will be prepared by giving priority to this matter.

After this, the meeting concluded with an informal discussion on Covid-19.

