



Internal Quality Assurance Committee
Meeting Attendance Sheet

Day & Date: Thursday, 15 September, 2022

Time: 11.00 a.m. @ 5th Floor, Conference Hall, Jnana Prabodhini

No.	Name of the Member	Designation	Signature
1	Dr. Anagha Lavalekar	Head of the Institution- Chairperson-Director	
2	Dr. Ajit Kanitkar	Members from Management	
3	Prof. Dhanashree Sowani	Coordinator	
4	Dr. Suchrita Gadre	Full-time Teacher in the college	
5	Smt. Manjiri Mhaskar	Senior admin Officer	
6	Deepak Kale	Senior admin Officer	
Invitee			
1	Dr. Pranita Jagtap	Researcher	



Jnana Prabodhini's Institute of Psychology

Internal Quality Assurance Committee

Minutes of the Meeting

Day- Thursday 15th September 2022

Time- 11.00 a.m. .

Place- Conference Hall, 5th floor, Jnana Prabodhini

The work of the meeting started after greetings.

At the beginning of the meeting, Dr. Anagha Lavalekar informed that the term of Internal Quality Assurance Committee (IQAC) will end in September and the committee will be restructured. She said that discussions have been held with expected experts in the committee and the members have approved to be included in the committee. This committee will be for the next five years. She also said that a resolution will be presented in the executive board.

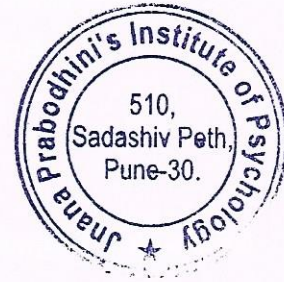
After this, there was a detailed discussion on the following points regarding the grant for the research project.

- Which projects have been presented before the Research Advisory Committee?
- Which project proposals have been sent for grant?
- Which projects are yet to receive grants?
- It was felt that research projects should be followed up in all respects. It was decided that one person should be responsible for that.

Due to the increasing number of admissions of teachers and the need to revise the syllabus according to their needs, a revised proposal of the syllabus Education of the Gifted: Methods and Strategies was sent to Savitribai Phule Pune University. Dr. Dhanshree Sowani informed that revised curriculum has been accepted.

The issue of starting small courses with the help of other institutions and colleges was raised many times. Accordingly, Dr. Anagha Lavalekar informed that a three-month course proposal for Learning to Performing has been sent to BMCC.

After this, Dr. Anagha Lavalekar informed that Dhanashree Sowani has received the degree of Vidyavachaspati in the subject of 'Study of Psychological well-being of intellectually above average college students in relation to in family environment and classroom environment'.





Internal Quality Assurance Committee
Meeting Attendance Sheet

Day & Date: Thursday, 16 February, 2023

Time: 11.00 a.m. @ 5th Floor, Conference Hall, Jnana Prabodhini

No.	Name of the Member	Designation	Signature
1	Dr. Anagha Lavalekar	Head of the Institution- Chairperson-Director	
2	Dr. Sujala Watve	Members from Management	
3	Dr. Dhanashree Sowani	Coordinator	
4	Prof. Prerana Karulkar	Full-time Teacher in the college	
5	Dhanashree Bodhani	Nominees from local society	
6	Urmila Dixit	Nominees from local society	
7	Deepak Kale	Senior admin Officer	



Jnana Prabodhini's Institute of Psychology

Internal Quality Assurance Committee

Minutes of the Meeting

Day- Thursday 16th February 2023

Time- 11.00 a.m.

Place- Conference Hall, 5th floor, Jnana Prabodhini

The work of the meeting started after greetings.

Since this is the first meeting of the new committee, Dr. Anagha Lavalekar introduced and welcomed the new members.

Dr. Dhanshree Sowani suggested that a new software should be taken for data analysis as our organization is as Research Institute and also Savitribai Phule Pune University recognized Ph.D. Centre. We have ongoing large scale research projects. After discussing this, it was decided to make a financial provision and get a license copy of SPSS software.

After the retirement of Dr. Sucharita Gadre, Dr. Sujala Watve inquired about the acceptance of the post of a new person. Because it is necessary to fill this post. Dr. Anagha Lavalekar informed that the process has been done by giving all the documents on this. Follow up is ongoing. Approval is expected in the next two months.

After this, Dr. Dhanashree Sowani highlighted the requirement of some new books and test (Psychological test) related to psychology. She suggested that 1-2 more copies of some available books should be procured.

Dr. Anagha Lavalekar agreed that new books should be bought and also said that before buying the tests, it should be decided by talking to all the sub-department heads.

While filling the information in the online system of the university as well as in many documents it is necessary to give the name of the person providing the information as the nodal officer. Urmila Dixit said that it is necessary to appoint a person as a nodal officer. Dr. Anagha Lavalekar said that the task of filling the information of Affiliation and Ph.D. is done by Mr. Deepak Kale, so let us hand over the responsibility to him as a nodal officer.

Prerna Karulkar suggested that there should be an Integrated Library Management System (ILMS) for the library. Dr. Anagha Lavalekar said that the process of appointing a NET

qualified person for the library is going on. It is said that after such appointment, implementation of ILMS will be done.

The Board of Studies of Savitribai Phule, Pune University had suggested to change the name of the course Education of the Gifted: Methods and Strategies. Accordingly Dr. Dhanshree Sowani informed that a letter to the university is given and its approval letter is yet to come.

The meeting concluded after other formal discussions.

