

JNANA PRABODHINI SAMSHODHAN SANSTHA DATA PROTECTION POLICY

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Jnana Prabodhini Samshodhan Sanstha 510, Sadashiv Peth, Pune 411030

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Currently, its being implemented at JPIP, For any comments on this document please contact the Director's Office of JPIP.

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About Jnana Prabodhini Samshodhan Sanstha

Introduction

Jnana Prabodhini Samshodhan Sanstha (JPSS) was conceptually founded by the Late Dr. V.V alias Appasaheb Pendse along with Jnana Prabodhini, the parent institute in 1962-63. He was an Educationist and Professor of Psychology in University of Pune. He was a visionary educationist with the zeal of 'man making for nation building'. He gave JP the philosophical and spiritual base to become a vibrant and dynamic organization. Indian Centre for Encouraging Excellence, Bombay chose him for 'Excellence Award' for his contribution. JPSS was formally established after his demise, navigated by Prof. Dr. Usha Khire, one of the founders of JPSS, an internationally acclaimed psychologist-psychometrician for her outstanding work on Guilford's model of intelligence. Recipient of the 'Life time achievement award', she made JPSS a frontier social science research institute in India.

JPSS was established in 1985 is registered Research Society also covered under Higher Education (No. RSI / 2852 & 2856). JPSS aims at conducting fundamental and applied research in areas of social sciences and Indian cultural heritage.

Jnana Prabodhini Samshodhan Sanstha, well-known today as a reputed organisation on the national and international level, began its work in the form of a small seed of an experiment for educating the gifted. We can see this seed developed into movements spread across various rural and urban areas through different fields of work. Currently it is working in the diverse fields of Psychology, Education, Sanskrit, Indology and Gender Studies.

Jnana Prabodhini's Institute of Psychology (JPIP) is a department of JPSS, affiliated to SPPU, recognized by UGC under 2(f), 12(B). JPIP aims at identifying and nurturing human potentials for positive social change. It has been doing conceptual and applied research in areas of giftedness, leadership, quality of life, psycho-social environment and motivation with the aim to bring in fusion of western and eastern models. It applies the research outcomes through various assessment and training verticals offered to the society. It has 60+ major, 50+ minor projects, 200+ standardized tests, and 100+ journal publications to its credit. JPSS has been providing a research back up to many organizations for impact assessment and also conducts research and applied projects independently.

Ten years future plan of JPSS is getting upgraded for next ten years focusing on the following areas for research and extension activities, spreading across domains like Projects, Academics, Assessment, Training, Guidance ensuring reach to grassroot. Giftedness, Quality of Life, Motivation, Psycho-Social Climate, Leadership, Gender Psychology and Indian Psychology.

Departments

The departments under Jnana Prabodhini Samshodhan Sanstha (JPSS) Trust are enlisted below

1. Jnana Prabodhini's Institute of Psychology (JPIP)
2. Sanskrit Sanskriti Samshodhika
3. Samajik Shastra Samshodhika

Data Protection Policy

Objective

Data protection is a term used to describe the official handling of data about people. The purpose of this policy is to maintain the privacy of and protect the information of employees, contractors, volunteers, vendors, interns, associates, donors, suppliers and users of their services (the data subjects)

Scope

This policy is applicable to all JPSS employees, contractors, volunteers, vendors, interns, associates, and donors, suppliers who may receive personal information, have access to personal information collected or processed, or who provide information to the organization. All employees of JPSS are expected to support the privacy policy and principles when they collect and / or handle personal information, or are involved in the process of maintaining or disposing of personal information.

This policy is applicable for following types of Data collected, processed at JPSS

- Personal Information
- Psychometric Test/Assessment Data and Report
- Data collected during various projects/workshops

Responsibilities and policy compliance

The responsibility of the data protection for the data collected and processed by various departments and projects lies with the respective project in charge and

departments/section head. They will ensure that all this data in physical/digital form is kept secured and locked. The accessibility of the data is to only to designated people. In case its required for further research, then written permission is taken from JPIP section head/Director.

Data Privacy Principles

These principles shall govern the use, collection, disposal of information.

Consent: JPSS shall give data subjects the choices and obtain their consent regarding how it collects, uses, and discloses their personal information. Consent shall be obtained (in writing or electronically or in person) from the data subjects (individuals, schools or organizations) before or at the time of collecting personal information.

Collection: JPSS shall collect personal information from data subjects only for the required purposes that is used for projects, services, products etc.

Use, Retention and Disposal: JPSS shall only use personal information that has been collected for the purposes identified in the contract agreements and in accordance with the consent that the data subject shall provide. JPSS shall not retain personal information longer than is necessary to fulfil the purposes for which it was collected and to maintain reasonable business records. JPSS shall dispose the personal information once it has served its intended purpose.

Disclosure to Third Parties: JPSS shall disclose personal information to Third Parties / partner firms only for purposes identified in contract agreements. The Third Parties shall sign a NDA (Non-Disclosure Agreement) with JPSS before any personal information is disclosed to the Third Parties partner firms. The NDA shall include the terms on non-disclosure of customer information.

Quality: JPSS shall take steps to ensure that personal information in its records is accurate and relevant to the purposes for which it was collected to maintain data integrity and quality, as appropriate for the intended purpose of personal data collection and use and ensure data is reliable, accurate, complete and current.

